Opportunity Qualification Questions

1. **Please provide the URLs of the websites CTS requires for this assessment. Please indicate which ones are for university transportation programs and which ones are websites that CTS maintains for external clients**

   The CTS Program websites we support are listed on the CTS website at http://www.cts.umn.edu/about/programs, and include

   1. Roadway Safety Institute
   2. Minnesota Local Technical Assistance Program (LTAP)
   3. Airport Technical Assistance Program (AirTAP)
   4. Accessibility Observatory
   5. Transitway Impacts Research Program
   6. Global Transit Innovations (GTI) Program
   7. Initiative on the Sharing Economy
   8. Transportation Policy and Economic Competitiveness (TPEC) Program
   9. Context Sensitive Solutions
   10. Minnesota Traffic Observatory
   11. HumanFIRST Laboratory (Human Factors Interdisciplinary Research in Simulation and Transportation)
   12. Intelligent Vehicles Program
   13. For U of M researchers website (secure site for U of M researchers only) including a Quarterly Reporting interface and a database management interface (Oracle backend).

Websites CTS maintains for external clients include:

1. Minnesota Toward Zero Deaths
2. CoordinateMNTransit.org
3. WSTLUR.org
4. Minnesota’s Transportation Conference
5. Blowing Snow Control Tools

If known, please provide what development language these website are programmed with.
Most are in html, css, and javascript. We use perl and php to generate pages from our research database (cts.umn.edu/research/search), Perl and Smarty Templates for the Quarterly Reporting system, and the main CTS website (www.cts.umn.edu) is in Drupal 7. Journal of Transport and Land Use used installed instance of Open Journal Systems.

2. **Where is the infrastructure located for these websites?**
   On U of M hosted web servers, development and production, using Subversion as the version control system.
3. **Would you be willing to share the 2005-2006 strategic plan?**
   Yes, please e-mail Arlene Mathison, mathi032@umn.edu, for a copy.

4. **What other application development platforms does CTS use?**
   None, really. Hosted Wordpress for blogs.

5. **The RFP requires a comparison of other University environments and outside environments**
   a. **How will CTS support discussions/investigations of these other environments within the University?**
      CTS will request the interviews of key people in other areas within the University.
   b. **For the outside environments cited (Minnesota Public Radio, the Texas Transportation Institute) are these citations mandatory or can the Vendor select outside interests at the Vendor’s discretion?**
      The vendor may propose other sites to use as examples/case studies with the approval of CTS.

Under Evaluation Criteria,

6. **The RFP requests a reference list is to include company name, contact person, telephone number and e-mail address, and summary of work performed. We are open to providing this information but we will withhold these personal details (contact person, telephone number, e-mail) until a final due diligence stage. We hold our references dear; protect their interest and time, by only requesting conversations with prospects when the opportunity is mutually qualified.**
   a. **By withholding these details, what is the impact to the evaluation percentage of 45%?**
      There is no initial impact. If a vendor becomes a finalist, we will need to contact references as part of the final selection process.

7. **What is the expected timeline for the project?**
   6 months or less (April 2016-September 2016). We would love to do the assessment in less time if at all possible. We hope to select a finalist and have the selected consultant under contract by March 31.

8. **Total cost of the project, not to exceed $25,000.**
   a. **Does this also include material expenses such as travel?**
      Yes
   b. **Is this number firm?**
      Yes